

Project Data Sheet

Version 1.4

5225-71 - WIN Farrell Project - DDMS Mental Health Treatment Plan

Date: June 16, 2009

Rank 7 EIS #57 A

Project EPM ID:	5225-71
Project Sponsor:	Bernard Warner
Project Manager:	Pankaj Varshney
Start Date:	4/1/09
Est. End Date:	9/1/09
Updated By:	Bob Eden

Project (Task) Objective Statement

Every behavior report on "Mental Health Youth" will have verified Mental Health section oversight. WIN will give Mental Health clinicians the ability to bring up a list of DDMS cases needing oversight. Clinicians will make an initial determination of if one case or group of cases will need a mental health referral and subsequent mental health evaluations to address the behavior indicated in the behavior report allegation. Mental health referrals and MH evaluations will be tied to the DDMS for auditing

Project Tradeoff Matrix

	Not Flexible	Somewhat Flexible	Most Flexible
Resources	X		
Schedule	X		
Scope	X		

Budget

Funding Source:	N/A-In House
Expended to Date:	N/A
Project Budget:	N/A

Deliverables

1. Business Requirements Documentation
2. Design, JAD Sessions/ Prototyping
3. WIN User documentation provided to trainers
4. User acceptance test cases and user acceptance test results
5. Field deployment and customer acceptance

Major Milestones

Milestone	Planned	Actual
Analysis and Requirements Gathering	05/11/09	
Design Documentation Completed	06/25/09	
Development Completed	08/11/09	
User Acceptance Testing	09/02/09	
Completion of Customer Testing	09/25/09	
Implementation Complete	09/30/09	

Dependencies/Constraints

1. None

Project Core Team Members

Team Member	Role
Bob Eden	Supervisor/Programmer
Jeff Stutzman	Programmer
SMEs	Dr Laura Poncin, Louise Allen, Dr Arguello

Customer Benefits

1. Aligning automation to new policy changes
2. This information feeds the overall mental health tracking system.
- 3.

Functional Requirements

1. Develop calendar for scheduling of treatment groups and work slots in designated areas of the institution
2. Develop system to maintain room availability for Treatment and Education enrollments
3. Using existing WIN features, i.e., School Attendance, Appointments, and new Small and Large group attendance, summarize Youth services rendered from start to end of day.

Develop reports as per Tami McKee-Sani.

Issues/Concerns/Risks

1. The deadline for automation implementation will be 2 months later than the expected due date