

## **Prison Law Office: Monitor/Investigator**

The [Prison Law Office](#), located in Berkeley, California, has a position open a qualified person to investigate and monitor conditions in state prisons and jails and federal immigration facilities.

The Prison Law Office is a nonprofit public interest law firm founded in 1976 that provides free legal services to incarcerated adults and juveniles to improve their conditions of confinement in various correctional settings, including prisons, jails, juvenile halls and immigration detention facilities. With a staff of attorneys and support personnel, we engage in class action and other impact litigation in California, Arizona, and other states; provide direct legal services to individuals regarding their incarceration; educate the public about jail and prison conditions, and provide technical assistance to attorneys throughout the country.

We have litigated numerous successful institutional reform cases that, among other things, have reduced the overcrowding of California's prisons, improved health care services, guaranteed people with physical and developmental disabilities reasonable accommodations and equal access to jail and prison programs, reduced the use of excessive force, limited racial discrimination in prisons, and restricted the use of solitary confinement in adult and juvenile correctional systems. See [www.prisonlaw.com](http://www.prisonlaw.com) for more information.

Monitors and investigators play a significant role in interviewing incarcerated people and their family members and engage in other fact-gathering. Much of our work involves monitoring compliance with state-wide class action injunctions by frequently touring correctional facilities and interviewing incarcerated people to monitor compliance.

Compensation includes a competitive salary based on experience.

### **Job Requirements:**

- B.A or higher
- Experience or interest criminal justice and immigration issues
- Excellent analytical and writing skills.
- Excellent verbal communication skills; bilingual skills in Spanish preferred.
- Demonstrated ability to problem-solve, exercise sound judgment, take initiative, and work independently.
- Ability to interact cooperatively, professionally, and effectively with coworkers, clients, co-counsel, opposing counsel, and jail/prison staff.
- Ability to travel throughout California and Arizona to prisons and jails on multi-day tours; valid driver's license required.

People of color, LGBT individuals, persons with disabilities, and people who have had prior contact or experience with the criminal justice system or prison systems are encouraged to apply.

### **Application:**

To be considered for the position, please submit the following materials:

- Cover letter
- Resume
- Legal writing sample
- List of three references

Please send all documents as a single attachment to [jobs@prisonlaw.com](mailto:jobs@prisonlaw.com) with the subject line “**Investigator Application.**”

*The Prison Law Office is an equal employment opportunity employer and will not discriminate on the basis of race, color, religious creed, sex (including pregnancy), gender, national origin, ancestry, citizenship, age, disability, veteran status, marital status, sexual orientation, gender identity (including transgender status), or any other basis prohibited by law. The Prison Law Office does not bar applicants based upon their arrest or criminal history.*

**Benefits**

Generous Benefits

**Professional Level:**

Professional

**Minimum Education Required:**

Bachelor of Arts or Science.

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